

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 7th day of January 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly

ABSENT: Richard Petersen

The City Clerk presented the agenda. It was moved by Lindberg and seconded by Nippert to approve the agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12-17-2024 Council meeting
- B. Claims List No. 1329 in the amount of \$292,448.44
- C. Renewal Application for Dollar General #2377 Class B Alcohol License
- D. Renewal Application for Knights of Columbus 5 Day Class C Alcohol License
- E. Renewal Application for Knights of Columbus 8 Month Class C Alcohol License

It was moved by Schaben and seconded by Kroger that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Nippert and seconded by Kroger to Appoint Gervas Mgonja as City Administrator. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Ashley Schleis gave a general report.

The Mayor presented his report.

Update was presented by the Shelby County Chamber of Commerce & Industry.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

City Council of the City of Harlan, Iowa – January 7, 2025

The City Council of the City of Harlan, Iowa met for a special work session in the Council Chambers in City Hall at 5:34 p.m. on the 7th day of January 2025. The following Council members were:

Present: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jenney Kelly,

Absent: Richard Petersen

Also Present: Mayor Jay Christensen, City Clerk Ashley Schleis, Deputy City Clerk Jennifer Malone, Gervas Mgonja

Mayor Jay Christensen called the work session to order.

General discussion was held on the 2025/2026 budget.

There being no further discussion, the budget discussion adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

City Council of the City of Harlan, Iowa – January 14, 2025

The City Council of the City of Harlan, Iowa met for a special work session in the Council Chambers in City Hall at 5:15 p.m. on the 7th day of January 2025. The following Council members were:

Present: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger,
Jenney Kelly

Absent: Richard Petersen

Also Present: Mayor Jay Christensen, City Clerk Ashley Schleis, Deputy
City Clerk Jennifer Malone, City Administrator Gervas
Mgonja

Mayor Jay Christensen called the work session to order.

General discussion was held on the 2025/2026 budget.

There being no further discussion, the budget discussion adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 4th day of February 2025. The meeting was called to order by Troy Schaben, Mayor Pro-Tem in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

ABSENT: None

The City Clerk presented the agenda. It was moved by Lindberg and seconded by Petersen to approve the agenda with items 3A-F being tabled until the February 18th, 2025 Council Meeting. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor Pro-Tem asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 01-21-2025 Council meeting
- B. Claims List No. 1331 in the amount of \$73,904.37
- C. Renewal Application for Hy-Vee, Inc. Class B Alcohol License
- D. Renewal Application for Hy-Vee Wine & Spirits Class E Alcohol License

It was moved by Kroger and seconded by Petersen that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Lindberg and seconded by Nippert to approve sewer work for 1006 15th Street per Code of Ordinances – Chapter 96.08: Abatement of Violations. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor Pro-Tem presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Troy Schaben, Mayor Pro-Tem

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

City Council of the City of Harlan, Iowa – February 11, 2025

The City Council of the City of Harlan, Iowa met for a special work session in the Council Chambers in City Hall at 5:15 p.m. on the 11th day of February 2025. The following Council members were:

Present: Aaron Nippert, Troy Schaben, Sharon Kroger, Jenney Kelly

Present Electronically: Kyle Lindberg

Absent: Richard Petersen

Also Present: Mayor Jay Christensen, City Clerk Ashley Schleis, Deputy City Clerk Jennifer Malone, City Administrator Gervas Mgonja

Mayor Jay Christensen called the work session to order.

General discussion was held on the 2025/2026 budget.

There being no further discussion, the budget discussion adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 18th day of February 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

PRESENT ELECTRONICALLY: Kyle Lindberg

ABSENT: Richard Petersen

The City Clerk presented the agenda. It was moved by Nippert and seconded by Schaben to approve the agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 02-04-2025 Council meeting and 02-11-2025 Council Work Session
- B. Claims List No. 1332 in the amount of \$67,413.56
- C. Expenditure & Revenue reports for the month of January 2025
- D. HMU Sewer & Landfill Reconciliation Report for January 2025
- E. Sheriff's Statistical Report for January 2025
- F. Amended Application for Veteran's Memorial Auditorium Class C Alcohol License
- G. Renewal Application for Veteran's Memorial Auditorium Class C Alcohol License
- H. Renewal Application for Vizmart, Inc. DBA Mi Casa Class C Alcohol License

It was moved by Kroger and seconded by Lindberg that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Nippert and seconded by Schaben to approve the Fire Chief and Code Enforcement Officer Job Descriptions. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Lindberg to approve the Street Department Job Descriptions. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to approve the C.G. Therkildsen Activity Center and Veteran's Auditorium Job Descriptions. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Nippert to approve the Library Job Descriptions. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve Wastewater Treatment Plant Job Descriptions. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Nippert and seconded by Lindberg to approve City Facilities/Animal Control/Parks Department Job Descriptions. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve City Clerk/Finance Director, Deputy City Clerk, Full-time Administrative Assistant, and Part-time Administrative Assistant Job Descriptions. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Kroger introduced Resolution No. 2591 – a Resolution to Set a Public Hearing date of Tuesday, April 1, 2025, at 5:00 PM in the City Hall Council Chambers for the consideration of FY25/26 Consolidated General Fund Tax Levy. Council Member Schaben seconded the motion. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No. 2592 – a Resolution approving the City of Harlan, Iowa Credit Card Policy. Council Member Kroger seconded the motion. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Nippert introduced Resolution No. 2593 – a Resolution approving the City of Harlan, Iowa Petty Cash Fund and Change Fund Policy. Council Member Kelly seconded the motion. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Update was presented by the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

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City Council of the City of Harlan, Iowa – February 18, 2025

The City Council of the City of Harlan, Iowa met for a special work session in the Council Chambers in City Hall at 5:51 p.m. on the 18th day of February 2025. The following Council members were:

Present: Aaron Nippert, Troy Schaben, Sharon Kroger, Jenney Kelly

Present Electronically: Kyle Lindberg

Absent: Richard Petersen

Also Present: Mayor Jay Christensen, City Clerk Ashley Schleis, City Administrator Gervas Mgonja

Mayor Jay Christensen called the work session to order.

General discussion was held on the 2025/2026 budget.

There being no further discussion, the budget discussion adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 4th day of March 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

ABSENT: None

The City Clerk presented the agenda. It was moved by Lindberg and seconded by Petersen to approve the agenda. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 02-18-2025 Council Meeting and 02-18-2025 Council Work Session
- B. Claims List No. 1333 in the amount of \$694,118.20

It was moved by Schaben and seconded by Nippert that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Lindberg to receive and file Harlan Historical Preservation Committee (HHPC) minutes from 02-10-2025 meeting. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve the recommendation from HHPC for the approval of 3 applications for the Downtown Façade and Upper Story Grants. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Petersen introduced Resolution No 2594 – City of Harlan, Iowa Purchasing Policy. Council Member Kelly seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Schaben and seconded by Lindberg to Appoint Kevin Lucke to fulfill the remaining term of Michael Maass on Harlan Municipal Utilities Board of Trustees expiring 11/20/2029. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. ABSTAIN: Kelly, due to conflict of interest - HMU employment. Motion carried.

An update was presented by the Shelby County Chamber of Commerce & Industry.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

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CITY OF HARLAN – HARLAN, IOWA – MARCH 5, 2025

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in special session, in the Council Chambers at 1:00 o'clock P.M. the 5th day of March 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Kyle Lindberg, Troy Schaben, Sharon Kroger.

ABSENT: Aaron Nippert and Jennifer Kelly

The City Clerk presented the agenda. It was moved by Lindberg and seconded by Kroger to approve the agenda. Roll call vote: AYES: Petersen, Lindberg, Schaben, Kroger. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Lindberg and seconded by Schaben to approve final plans & specifications for the Harlan Airport EXPAND GA TERMINAL APRON – HARLAN, IA. Roll call vote: AYES: Petersen, Lindberg, Schaben, Kroger. NAYS: None. Motion carried.

Council Member Schaben introduced Resolution No. 2595 Authorizing Bid Letting and Setting a Public Hearing date of March 18, 2025, at 5:15 PM for the Harlan Airport EXPAND GA TERMINAL APRON – HARLAN, IA. Council Member Lindberg seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Schaben, Kroger. NAYS: None. Motion carried and the Resolution was duly adopted.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 18th day of March 2025. The meeting was called to order by Troy Schaben, Mayor Pro-Tem in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Petersen and seconded by Lindberg to approve the amended agenda with item 4H being tabled to the April 1st, 2025, meeting. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03-04-2025 Council meeting and 03-05-2025 Special Council meeting
- B. Claims List No. 1334 in the amount of \$55,219.07
- C. Expenditure & Revenue reports for the month of February 2025
- D. Sheriff's Statistical Report for February 2025
- E. Renewal Application for Highbanks Promotions, LLC, DBA Shelby County Speedway Class C Alcohol License

It was moved by Kroger and seconded by Nippert that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Tim Miller was present to give an update on the River Access Project, Grandma B's Dream Playground and JJ Jensen Lighting Project.

The Mayor Pro-Tem announced that this is the time and place for the Public Hearing regarding consideration of the adoption by the City Council of the Proposed Plans, Specifications and Proposed Form of Contract for said improvements for the EXPAND GA TERMINAL APRON – HARLAN, IA Project. The Public Hearing was opened at 5:28 P.M.

No oral or written objections were stated or filed.

It was moved by Kroger and seconded by Petersen to Close the Hearing at 5:29 P.M. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No. 2596 – A Resolution Approving Proposed Plans, Specifications and Proposed Form of Contract for Said Improvements for the EXPAND GA TERMINAL APRON – HARLAN, IA Project. Council Member Kroger seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Kroger and seconded by Petersen to receive and file the 03/04/2025 Airport Commission Meeting Minutes. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Nippert to approve recommendation to approve the IDOT Aviation Grant application for a new fuel facility as presented. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No. 2597 – A Resolution Authorizing the Submission of Application for General Aviation Airport Improvement Program and Certifying Eligibility Requirements. Council Member Petersen seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Kroger and seconded by Kelly to receive and file the 03/11/2025 Special Airport Commission Meeting Minutes. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Nippert and seconded by Kroger to Approve Recommendation to Purchase Taxiway Regulator from Voltmer Electric Inc. and Apply the Safety Emergency Grant to this Purchase. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to receive and file the 03/14/2025 Insurance Committee Meeting Minutes. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Petersen to approve recommendation to renew Property/Casualty & Workers Compensation Insurance with EMC. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Petersen introduced Resolution No. 2598 – Approving Budgeted Transfers for FY24/25. Council Member Nippert seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Council Member Lindberg introduced Resolution No. 2599 – Resolution of Local Support for the Community Garden Program. Council Member Kroger seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

There was discussion regarding the beginning day of the workweek. No action was taken.

It was moved by Kroger and seconded by Lindberg to set public hearing date of April 1st, 2025, 5:15 P.M. for Status of Funded Activities for the City of Harlan Sewer Project. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor Pro-Tem presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Troy Schaben, Mayor Pro-Tem

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 1st day of April 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

ABSENT: None

The City Clerk presented the agenda. One change being made to item 4A, correcting the date to April 15, 2025 @ 5:15 P.M. It was moved by Petersen and seconded by Kroger to approve the updated agenda. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03-18-2025 Council meeting
- B. Claims List No. 1335 in the amount of \$426,635.06
- C. New Application for WINETIME, LLC, DBA Lucky Wife Wine Slushies T9 Special Class C Alcohol License
- D. Renewal Application for Gussied Up Cocktail Lounge Class C Alcohol License

It was moved by Nippert and seconded by Kroger that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the Public Hearing regarding Status of Funded Activities for the City of Harlan Sewer Project. It was moved by Kroger and seconded by Lindberg to open the Public Hearing. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried. The Public Hearing was opened at 5:17 P.M.

No oral or written objections were stated or filed.

It was moved by Petersen and seconded by Schaben to Close the Hearing at 5:19 P.M. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to Set a Public Hearing Date of April 15, 2025, 5:15 P.M. for the Proposed FY2526 Annual Budget. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Petersen to Appoint Roger Bissen, Gervas Mgonja, Troy Schaben and Ashley Schleis to the Public Safety Project Committee. Roll call vote: AYES: Petersen, Nippert, Kroger, Kelly. NAYS: None. ABSTAIN: Lindberg, Schaben due to being on the committee. Motion carried.

Council reviewed the Amended Petition for Title to Abandoned Property at 1310 Willow Street. It was moved by Nippert and seconded by Kroger to Proceed with Amended Petition for Title to Abandoned Property and To Quiet Title at 1310 Willow Street. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council reviewed the Order of Local Housing Official and Petition for Title to Abandoned Property at 1708 6th Street. It was moved by Lindberg and seconded by Kroger to proceed with Order of Local Housing Official and Petition for Title to Abandoned Property at 1708 6th Street. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Council reviewed the 2025 Street Maintenance bids.

Grimes Asphalt and Paving Corporation	\$266,523.75
Henningsen Construction, Inc	\$232,744.96
Omni Engineering	\$268,157.95
Western Engineering	\$274,824.50

It was moved by Petersen and seconded by Kroger to approve the following bid for the 2025 Street Maintenance – Henningsen Construction, Inc for \$232,744.96. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No 2600 – City of Harlan, Iowa Donation or Memorial Policy. Council Member Petersen seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Petersen and seconded by Lindberg to approve the Naming Rights Agreement. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

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CITY OF HARLAN – HARLAN, IOWA – APRIL 1, 2025

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in Special Session, in the Council Chambers at 5:00 o'clock P.M. the 1st day of April 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen arrived at 5:02 P.M., Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly arrived at 5:03 P.M.

ABSENT: None

The City Clerk presented the agenda. It was moved by Lindberg and seconded by Schaben to approve the agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

The Mayor announced that this is the time and place for the public hearing regarding the consideration of the FY25/26 Consolidated General Fund Tax Levy. It was moved by Schaben and seconded by Nippert to open the public hearing. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried. The Public Hearing was opened at 5:01 P.M.

No oral or written objections were stated or filed.

Council Member Petersen arrived at 5:02 P.M.

Council Member Kelly arrived at 5:03 P.M.

It was moved by Kroger and seconded by Lindberg to close the hearing at 5:07 P.M. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

No action was taken.

There being no further business, the meeting was adjourned at 5:08 P.M.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 15th day of April 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Troy Schaben, Sharon Kroger, Jennifer Kelly.

ABSENT: Richard Petersen and Aaron Nippert

The City Clerk presented the agenda. It was moved by Schaben and seconded by Kroger to approve the agenda. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 04-01-2025 Special Council meeting and 04-01-2025 Council meeting
- B. Claims List No. 1336 in the amount of \$78,877.45
- C. Expenditure & Revenue reports for the month of March 2025
- D. HMU Sewer & Landfill Reconciliation Report for February and March 2025
- E. Sheriff's Statistical Report for March 2025
- F. Renewal Application for Yesway #1009 Class E Alcohol License
- G. Renewal Application for Old Westside Lounge, LTD, DBA Old Westside Lounge Class C Alcohol License

It was moved by Kroger and seconded by Lindberg that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the public hearing regarding the Proposed FY 25/26 Annual Budget. It was moved by Kroger and seconded by Schaben to open the public hearing. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried. The Public Hearing was opened at 5:18 P.M.

No oral or written objections were stated or filed.

It was moved by Schaben and seconded by Lindberg to close the hearing at 5:19 P.M. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Kroger introduced Resolution No. 2601 – Adopting the Annual Budget for Fiscal Year Ending June 30, 2026. Council Member Schaben seconded the motion. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Kelly to Receive and File Minutes of the 03/31/2025 Personnel & Finance Committee Meeting. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kelly to Approve Recommendation to Remove the Last Sentence "If Compensatory Time is Accrued, It Cannot Be Used Until the Next Seven (7) Day Period" From the Second Bullet on Page 14 of the City of Harlan Handbook. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Schaben and seconded by Kroger to Approve City of Harlan Real Estate Purchase Requirements and Bid Form. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Schaben to Receive and File Minutes of the 04/08/2025 Park and Recreation Committee Meeting. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kelly and seconded by Kroger to Approve Recommendation to Engage with MUSCO Further on the JJ Jensen Lighting Project. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to Approve Street Closing for Shelby County Wellness Alliance to Paint Crosswalk Art at 6th & Market, and 7th & Court on May12th. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Schaben to Receive and File Minutes of the 04/10/2025 Ambulance Commission Meeting. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report. An Arbor Day Proclamation was read.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

CITY OF HARLAN – HARLAN, IOWA – APRIL 16, 2025

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in special session, in the Council Chambers at 11:30 o'clock A.M. the 16th day of April 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Troy Schaben, Sharon Kroger, Jennifer Kelly.

ABSENT: Richard Petersen and Aaron Nippert

The City Clerk presented the agenda. It was moved by Lindberg and seconded by Schaben to Approve the Agenda. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Schaben and seconded by Kroger to Receive and File Minutes of the 04/15/2025 Airport Commission Meeting. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kelly to Approve Recommendation to Award Contract for Expansion of the General Aviation Terminal Apron to Precision Concrete Services Inc. Contingent Upon FAA Concurrence. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 6th day of May 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Nippert and seconded by Schaben to approve the agenda. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 04-15-2025 Council meeting and 04-16-2025 Special Council meeting
- B. Claims List No. 1337 in the amount of \$650,890.17
- C. Renewal Application for Shelby County Fair Corporation Special Class C Retail Alcohol License

It was moved by Lindberg and seconded by Kroger that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Nippert to Receive and File Insurance Committee Minutes from 04-18-2025. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Schaben and seconded by Kroger to Approve Recommendation to Renew Health, Dental and Vision Insurance effective July 1, 2025. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. ABSTAIN: Kelly due to HMU Employment. Motion carried.

It was moved by Lindberg and seconded by Schaben to Authorize Publication and Set Public Hearing Date of May 20, 2025, for FY24/25 budget amendment. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to Approve 4th of July Fireworks Display and Street Closing from July 4, 2025 at 4:00 P.M. to July 5, 2025 at 12:00 A.M. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Schaben to Approve Street Closing for Relay for Life on May 30, 2025 from 4:00 P.M. to 10:30 P.M. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Lindberg to Approve Fireworks Display at 3034 Country Club Pkwy on July 5, 2025 at 9:00 P.M. to July 6, 2025 at 12:00 A.M. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Nippert to Approve the Seasonal Pool/Parks Job Description. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No. 2602 – Approving Budgeted Sewer Transfers for FY24/25. Council Member Kroger seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

City Council of the City of Harlan, Iowa – May 6, 2025

The City Council of the City of Harlan, Iowa met for a special work session in the Council Chambers in City Hall at 5:50 p.m. on the 6th day of May 2025. The following Council members were:

Present: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jenney Kelly

Absent: Richard Petersen

Also Present: Mayor Jay Christensen, City Clerk Ashley Schleis, City Administrator Gervas Mgonja, Deputy City Clerk Jennifer Malone

Mayor Jay Christensen called the work session to order.

General discussion was held with Jon Burmeister of PFM on bonding.

There being no further discussion, the budget discussion adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone. (* indicates participating remotely)

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 20th day of May 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Aaron Nippert, Sharon Kroger, Jennifer Kelly.

PRESENT ELECTRONICALLY: Richard Petersen

ABSENT: Kyle Lindberg and Troy Schaben.

The City Clerk presented the agenda. It was moved by Nippert and seconded by Kroger to approve the agenda. Roll call vote: AYES: Petersen, Nippert, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 05-06-2025 Council meeting and 05-06-2025 Council work session
- B. Claims List No. 1338 in the amount of \$1,077,321.77
- C. Expenditure & Revenue reports for the month of April 2025
- D. HMU Sewer & Landfill Reconciliation Report for April 2025
- E. Sheriff's Statistical Report for April 2025
- F. Renewal Application for The Lounge LLC Class C Retail Alcohol License
- G. Renewal Application for Landon Xavier Trent, LLC, DBA Buck Snort Class C Retail Alcohol License

It was moved by Kroger and seconded by Kelly that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Nippert, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the public hearing regarding the Amendment of FY24/25 City Budget. It was moved by Kroger and seconded by Nippert to open the public hearing. Roll call vote: AYES: Petersen, Nippert, Kroger, Kelly. NAYS: None. Motion carried. The Public Hearing was opened at 5:17 P.M.

No oral or written objections were stated or filed.

It was moved by Nippert and seconded by Kroger to close the public hearing at 5:19 P.M. Roll call vote: AYES: Petersen, Nippert, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Kroger introduced Resolution No. 2603 – Amending the FY24/25 Annual Budget by Adopting Budget Amendment #1. Council Member Nippert seconded the motion. Roll call vote: AYES: Petersen, Nippert, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Kroger to approve street closing for Log Cabin Day, June 1st, 2025 from 10:00 A.M. to 4:00 P.M. Roll call vote: AYES: Petersen, Nippert, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Nippert to approve HHPC Downtown Upper Story & Façade Grant completion and award request for 919 7th Street in the amount of \$7,750.00. Roll call vote: AYES: Petersen, Nippert, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Kroger introduced Resolution No. 2604 – Setting Public Hearing Date of 06-03-2025 at 5:15 P.M., on Proposed Sale of City Property. Council Member Nippert seconded the motion. Roll call vote: AYES: Petersen, Nippert, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Petersen and seconded by Kelly to appoint Orlando Gil to fulfill remaining term of Paul Simpson on the Library Board expiring 07-01-2028. Roll call vote: AYES: Petersen, Nippert, Kroger, Kelly. NAYS: None. Motion carried.

Council member Kyle Lindberg joined by Zoom at 5:32 P.M.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 3rd day of June 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger

ABSENT: Richard Petersen and Jennifer Kelly

The City Clerk presented the amended agenda. It was moved by Lindberg and seconded by Kroger to approve the amended agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 05-20-2025 Council meeting
- B. Claims List No. 1339 in the amount of \$136,426.71
- C. Renewal Application for Fareway Stores, Inc. #790 Class E Retail Alcohol License

It was moved by Nippert and seconded by Schaben that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the public hearing regarding Proposed Sale of City Property, 506 Pine Street in Harlan, Iowa to Ahrenholtz Rentals, LLC dba Ahrenholtz Rentals. It was moved by Lindberg and seconded by Schaben to open the public hearing. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried. The Public Hearing was opened at 5:17 P.M.

No oral or written objections were stated or filed.

Council member Jenney Kelly arrived at 5:18 P.M.

It was moved by Lindberg and seconded by Kroger to close the public hearing at 5:18 P.M. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No. 2605 – Resolution For The Sale of the City Interest in Real Estate – 506 Pine Street, Harlan, Iowa to Ahrenholtz Rentals, LLC dba Ahrenholtz Rentals for the Price of \$5,000. Council Member Nippert seconded the motion. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Nippert and seconded by Schaben to approve HHPC Downtown Upper Story & Façade Grant Completion and Award Request for 1006 6th Street in the amount of \$1,300.00. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Schaben and seconded by Nippert to approve 2024 Sanitary Sewer Rehabilitation Project Change Order #1 in the amount of -\$13,978.92. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve 2024 Sanitary Sewer Rehabilitation Project Change Order #2 in the amount of \$8,669.10. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 17th day of June 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Schaben and seconded by Lindberg to approve the amended agenda. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 06-03-2025 Council meeting
- B. Claims List No. 1340 in the amount of \$94,868.09
- C. HMU Sewer & Landfill Reconciliation Report for May 2025
- D. Sheriff's Statistical Report for May 2025
- E. Approval of FY 2025-2026 Cigarette / Tobacco / Nicotine / Vapor Permits
- F. Renewal Application for Dollar General Store #25409 Class B Retail Alcohol License
- G. Amendment Application for Dollar General Store #25409 Class B Retail Alcohol License
- H. Renewal Application for Harlan Golf and Country Club Class C Retail Alcohol License

It was moved by Nippert and seconded by Kroger that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Lindberg and seconded by Schaben to approve the Joint Participation Agreement between the City of Harlan and SWIPCO for SWITA Service 7/01/2025 through 6/30/2026. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Nippert and seconded by Petersen to approve street closing for Shelby Co. Fair Parade 7/10/25 6:00 PM to 7/10/25 7:30 PM. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council reviewed the Order of Local Housing Official and Petition for Title to Abandoned Property at 406 Tarkington Street. It was moved by Petersen and seconded by Schaben to proceed with Order of Local Housing Official and Petition for Title to Abandoned Property at 406 Tarkington Street. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council reviewed the Order of Local Housing Official and Petition for Title to Abandoned Property at 502 Willow Street. It was moved by Nippert and seconded by Lindberg to proceed with Order of Local Housing Official and Petition for Title to Abandoned Property at 502 Willow Street. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Petersen to receive and file Park & Recreation Committee meeting minutes from 6/10/2025. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Schaben to approve recommendation for Eagle Scout project for 2 wheelchair tables to be placed at Pioneer Park. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No. 2606 – Resolution of the City Council of the City of Harlan, Iowa, In Support of Grandma B's Dream Playground Project. Council Member Petersen seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Petersen and seconded by Lindberg to Approve Ahlers & Cooney, P.C. Engagement Letter – Amendment No. 2 to the Amended and Restated Harlan Urban Renewal Plan. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Lindberg and seconded by Kroger to reappoint Jeff Moser to the Parks and Recreation Board for a 4-year term to expire 07/01/2029. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Nippert and seconded by Petersen to appoint Scott Petersen to the Park and Recreation Board for a 4-year term to expire 07/01/2029. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Kroger to appoint Lisa Hagemeyer to the Library Board for a 4-year term to expire 07/01/2029. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to appoint Andy Lind to the Library Board for a 4-year term to expire 07/01/2029. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Schaben to appoint Kailee Coleman to fulfill remaining term of Susan Finn on Library Board expiring 07/01/2027. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Nippert and seconded by Petersen to reappoint Doug Hammer to the Board of Adjustment Board for a 4-year term to expire 07/01/2029. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Petersen to reappoint Ruthanne Grimsley to the Board of Adjustment Board for a 4-year term to expire 07/01/2029. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Updates were presented by the Shelby County Chamber of Commerce & Industry and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

CITY OF HARLAN – HARLAN, IOWA – JUNE 23, 2025

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in special session, in the Council Chambers at 12:00 o'clock P.M. the 23rd day of June 2025. The meeting was called to order by Troy Schaben, Mayor Pro-Tem in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Lindberg and seconded by Kroger to approve the amended agenda. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor Pro-Tem asked the Council members to state any conflicts of interest, as applicable.

Mayor Pro-Tem Schaben introduced Ordinance No. 2025-01 – An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Subsection 41.12(9)(F)(1) and (2) Pertaining to Fireworks and Discharge. It was moved by Kelly and seconded by Kroger that Ordinance No. 2025-01 now be read for the first time and dispense the second and third reading. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve change order to service agreement with Snyder & Associates in regard to bidding services for Grandma B's Dream Playground. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Troy Schaben, Mayor Pro-Tem

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 1st day of July 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly
ABSENT: Richard Petersen

The City Clerk presented the amended agenda. It was moved by Schaben and seconded by Kroger to approve the amended agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 06-17-2025 Council meeting and 06-23-2025 Special Council meeting
- B. Claims List No. 1341 in the amount of \$373,027.06
- C. Expenditure & Revenue reports for the month of May 2025
- D. Renewal Application for WINETIME, LLC DBA Lucky Wife Wine Slushies T9 Special Class C 5-day Retail Alcohol License.

It was moved by Nippert and seconded by Lindberg that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Lindberg to approve Noise Variance Permit from Shelby County Speedway for Kosiski 53 Lucas Oil Late Model Race at Shelby County Speedway on July 15, 2025. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to approve HHPC Downtown Upper Story & Façade Grant Completion and Award Request for 1018-20 6th Street in the amount of \$2,342.60. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No. 2607 – Resolution Authorizing Bids for Grandma B's Dream Playground Re-Imagined. Council Member Kroger seconded the motion. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Council Member Nippert introduced Resolution No. 2608 – Resolution of the City Council of the City of Harlan, Iowa, In Support of Grandma B's Dream Playground Project. Council Member Lindberg seconded the motion. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Schaben and seconded by Lindberg to appoint Jerry Henscheid to the Hotel/Motel Tax Committee for a 2-year term to expire 12/31/2026. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 4:30 o'clock P.M. the 15th day of July 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Troy Schaben, Sharon Kroger, Jennifer Kelly.
ABSENT: Richard Petersen and Aaron Nippert

The City Clerk presented the amended agenda. It was moved by Schaben and seconded by Lindberg to approve the amended agenda. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 07-01-2025 Council meeting
- B. Claims List No. 1342 in the amount of \$39,462.07
- C. Expenditure & Revenue reports for the month of June 2025
- D. Sheriff's Statistical Report for June 2025
- E. Renewal Application for GIPH RESTAURANTS, LLC, DBA Pizza Hut of Harlan Class C Retail Alcohol License

It was moved by Kroger and seconded by Lindberg that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Jeff Musich was present to discuss the 2025 Street Project.

Mayor Christensen introduced Ordinance No. 2025-02 An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa, by Adding a New Chapter Regulating the Use of Electric Scooters, Motorized Scooters, and Low Speed Vehicles. It was moved by Lindberg and seconded by Kroger that Ordinance No. 2025-02 now be read for the first time with the removal of Section 79.10.3. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the first reading of Ordinance No. 2025-02 was passed.

Council Member Schaben introduced Resolution 2609 – Resolution Setting the Salaries for Appointed Officers and Employees of the City of Harlan for the Fiscal Year 2025-26. Council Member Kelly seconded the motion. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve Playground equipment purchase for Grandma B's Dream Playground. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Schaben to receive and file the Park and Recreation Committee meeting minutes from 07/08/2025. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to approve the recommendation for a memorial bench from Charlotte Leinen at Pioneer Park. Roll call vote: AYES: Lindberg, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Harlan Code Enforcement Officer, Shelby County Chamber of Commerce & Industry, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o’clock P.M. the 5th day of August 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.
ABSENT: Richard Petersen and Kyle Lindberg

The City Clerk presented the agenda. It was moved by Schaben and seconded by Kroger to approve the agenda. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 07-15-2025 Council meeting
- B. Claims List No. 1343 in the amount of \$730,881.61
- C. Expenditure & Revenue reports for the month of June 2025
- D. HMU Sewer & Landfill Reconciliation Report for June 2025
- E. Approval of FY 2025-2026 Cigarette / Tobacco / Nicotine / Vapor Permit for Cigar and Vape

It was moved by Nippert and seconded by Kelly that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the public hearing regarding proposed plans, specifications, and proposed form of contract for said improvements for Grandma B’s Dream Playground Re-Imagined. It was moved by Kroger and seconded by Schaben to open the public hearing. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried. The public hearing was opened at 5:18 P.M.

No Oral or written objections were stated or filed.

It was moved by Nippert and seconded by Kroger to close the public hearing at 5:18 P.M. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Nippert introduced Resolution No. 2610 – Resolution Approving proposed plans, specifications and proposed form of contract for said improvements for Grandma B’s Dream Playground Re-Imagined Project. Council member Kroger seconded the motion. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Review of the Construction Bids and Bid Tabulation for the Grandma B’s Dream Playground Re-Imagined Project are as follows:

<u>Name</u>	<u>Address</u>	<u>Bid Amount</u>
1. Patriot’s Choice LLC	Harlan, IA	\$221,418.00
2. Caliber Concrete LLC	Adair, IA	\$359,280.25
3. Precision Concrete Services, Inc	Atlantic, IA	\$364,890.00

Council Member Schaben introduced Resolution No. 2611 – Resolution Making Award of Construction Contract to Patriot’s Choice in the amount of \$221,418.00 for the Grandma B’s Dream Playground Re-Imagined Project. Council member Kroger seconded the motion. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Council Member Kroger introduced Resolution No. 2612 – Setting Public Hearing date of 08-19-2025 at 5:15 P.M. on proposed sale of city property, 1310 Willow Street. Council Member Nippert seconded the motion. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Nippert and seconded by Kroger to approve 2024 Sanitary Sewer Rehabilitation Project change order #3 in the amount of -\$61,243.19. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2025-02 An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa, by Adding a New Chapter Regulating the Use of Electric Scooters, Motorized Scooters, and Low Speed Vehicles. It was moved by Kroger and seconded by Nippert that Ordinance No. 2025-02 now be read for the second time. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the second reading of Ordinance No. 2025-02 was passed.

It was moved by Kroger and seconded by Kelly to receive and file the Streets, Alleys, Sidewalks meeting minutes from 07/21/2025. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Nippert to approve the recommendation for “No Parking Between Signs” on the curves on Dye Street and Gary Scull Drive. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2025-03 An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Provisions Pertaining to No Parking Zones on Dye Street and Gary Scull Drive. It was moved by Kroger and seconded by Schaben that Ordinance No. 2025-03 now be read for the first time. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the first reading of Ordinance No. 2025-03 was passed.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Nippert to appoint Mark Maxwell to the Planning and Zoning Commission for a 4-year term to expire 07/01/2029. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Update was presented by Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 19th day of August 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Troy Schaben

PRESENT ELECTRONICALLY: Richard Petersen

ABSENT: Sharon Kroger and Jennifer Kelly

The City Clerk presented the amended agenda. It was moved by Lindberg and seconded by Schaben to approve the amended agenda. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 08-05-2025 Council meeting
- B. Claims List No. 1344 in the amount of \$386,222.41
- C. HMU Sewer & Landfill Reconciliation Report for July 2025
- D. Sheriff's Statistical Report for July 2025
- E. Amended Application for Hy-Vee, Inc. DBA Hy-Vee Wine & Spirits Class E Retail Alcohol License
- F. Amended Application for Hy-Vee, Inc. Class E Retail Alcohol License

It was moved by Nippert and seconded by Lindberg that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the Public Hearing regarding the Proposed Sale of City Property, 1310 Willow Street in Harlan, Iowa to 1310 Willow Harlan LLC. It was moved by Lindberg and seconded by Nippert to open the Public Hearing. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben. NAYS: None. Motion carried. The Public Hearing was opened at 5:18 P.M.

No oral or written objections were stated or filed.

It was moved by Lindberg and seconded by Nippert to Close the Hearing at 5:18 P.M. Roll call vote: Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben. NAYS: None. Motion carried.

Council Member Nippert introduced Resolution No. 2613, Resolution for the sale of the City Interest in Real Estate – 1310 Willow Street, Harlan, Iowa to 1310 Willow Harlan LLC for the Price of \$41,133. Council Member Lindberg seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben. NAYS: None. Motion carried and the Resolution was duly adopted.

Mayor Christensen introduced Ordinance No. 2025-02 An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa, by Adding a New Chapter Regulating the Use of Electric Scooters, Motorized Scooters, and Low Speed Vehicles. It was moved by Schaben and seconded by Lindberg that Ordinance No. 2025-02 now be read for the third and final time. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben. NAYS: None. Motion carried and the third and final reading of Ordinance No. 2025-02 was passed.

Mayor Christensen introduced Ordinance No. 2025-03 An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Provisions Pertaining to No Parking Zones on Dye Street and Gary Scull Drive. It was moved by Lindberg and seconded by Schaben that Ordinance No. 2025-03 now be read for the second time. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben.

NAYS: None. Motion carried and the second reading of Ordinance No. 2025-03 was passed.

It was moved by Lindberg and seconded by Nippert to Approve the Code Enforcement Officer Job Description. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Petersen to Approve the Fire Chief Job Description. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Nippert to Approve the CAT Grant Agreement. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Nippert to Approve Grandma B's Dream Playground Re-Imagined Project restroom plans and RFP. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 2nd day of September 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly

ABSENT: Kyle Lindberg

The City Clerk presented the amended agenda. It was moved by Petersen and seconded by Schaben to approve the amended agenda. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 08-19-2025 Council meeting
- B. Claims List No. 1345 in the amount of \$92,205.15
- C. Expenditure & Revenue reports for the month of July 2025
- D. Renewal Application for Casey's General Store #2914 Class E Retail Alcohol License

It was moved by Nippert and seconded by Schaben that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Council reviewed the Order of Local Housing Official, Official Notice and Petition for Title to Abandoned Property at 405 Market Street. It was moved by Petersen and seconded by Kroger to proceed with the Order of Local Housing Official and Petition for Title to Abandoned Property at 405 Market Street. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2025-03 – An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa by y amending provisions pertaining to no parking zones on Dye Street and Gary Scull Drive. It was moved by Kroger and seconded by Petersen that Ordinance No. 2025-03 now be read for the third and final time. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and third and final reading of Ordinance No. 2025-03 was passed.

Council Member Petersen introduced Resolution No. 2614 – Resolution approving purchase agreement concept for conveying city-owned property in G.H. Christiansen subdivision per lot, effective until September 30, 2026. Council Member Kroger seconded the motion. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Council Member Nippert introduced Resolution No. 2615 – Resolution approving the Iowa Department of Transportation (IDOT) 2025 Street Finance Report and Authorizing the City Clerk to Sign Same. Council Member Petersen seconded the motion. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Schaben and seconded by Kroger to Review and Approve the Certificate of Completion for the 2024 Sanitary Sewer Rehabilitation Project. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Petersen introduced Resolution No. 2616 – Resolution approving the City of Harlan Employee Morale and Recognition Policy. Council Member Schaben seconded the motion. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

Update was presented by Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 16th day of September 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly

PRESENT ELECTRONICALLY: Kyle Lindberg

ABSENT: Richard Petersen

The City Clerk presented the amended agenda. It was moved by Nippert and seconded by Lindberg to approve the amended agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 09-02-2025 Council meeting
- B. Claims List No. 1346 in the amount of \$129,181.39
- C. HMU Sewer & Landfill Reconciliation Report for August 2025
- D. Sheriff's Statistical Report for August 2025
- E. Renewal Application for Milk & Honey Class C Retail Alcohol License

It was moved by Schaben and seconded by Kroger that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Schaben and seconded by Nippert to approve street closing for Community Canvas/Wellness Alliance at 6th Street and Court Street on 09-22-25 with rain date of 09-24-25. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Lindberg to approve street closing for Shelby County Historical Museum at 1805 Morse Ave on 10-12-25 from 1:00 P.M. to 4:00 P.M. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to approve HHPC Downtown Upper Story & Façade Grant completion and award request for 613 Court Street in the amount of \$11,000.00. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Lindberg to approve noise variance permit from Shelby County Speedway, Tiny Lund Night at the Speedway for 09-19-2025 – 09-21-2025. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Lindberg introduced Resolution No. 2617 – Resolution approving City of Harlan, Iowa City Vehicle Tracking Policy. Council Member Schaben seconded the motion. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Nippert and seconded by Schaben to approve Standard DOT Title VI Assurances for River Access/Water Trail Project. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Nippert to approve Title VI Agreement for River Access/Water Trail Project. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Kroger introduced Resolution No. 2618 – Resolution appointing Title VI Coordinator. Council Member Schaben seconded the motion. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Bids were reviewed. It was moved by Nippert and seconded by Kroger to approve construction bid from TC Roofing for Grandma B’s Dream Playground Re-Imagined Restroom framing in the amount of \$2,375. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Update was presented by Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 7th day of October 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly @ 5:35 P.M.

ABSENT: Richard Petersen

The City Clerk presented the agenda. It was moved by Nippert and seconded by Schaben to approve the agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 09-16-2025 Council meeting
- B. Claims List No. 1347 in the amount of \$94,791.78
- C. Amended Application for Family Dollar Stores of Iowa LLC DBA Family Dollar #33183 Class B Retail Alcohol License
- D. Renewal Application for Taylor's 30 Class E Retail Alcohol License
- E. New Application for TFL, LLC DBA Mega Saver Class E Retail Alcohol License
- F. Approval of FY 2025-2026 Cigarette/Tobacco/Nicotine/Vapor Permit for TFL, Inc. DBA Mega Saver

It was moved by Kroger and seconded by Lindberg that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Lindberg and seconded by Kroger to approve street closing for HCSD for Homecoming Parade from 10/10/25 at 2:00 P.M to 10/10/25 at 7:00 P.M. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Nippert and seconded by Kroger to Accept and approve the 2025 Annual Tax Increment Financing (TIF) Indebtedness Certification. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to receive and file minutes from the 09-16-2025 Personnel & Finance Committee meeting. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve recommendation to increase WWTP employee wages by \$2.00/hr. pending Union agreement. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Nippert to approve recommendation to approve wage adjustments for Tara Painter and Emily Kurth-Christensen as approved by the Library Board. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Lindberg to receive and file minutes from the 09-22-2025 Streets, Alleys, and Sidewalks Committee meeting. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve recommendation to allow one reserved parking space for Beyond Behavior on Market Street in front of their buildings at 502 Market Street and 504 Market Street with the requirements of no painting the parking spot, the sign will be at their expense and if they move from these buildings the sign will be removed. This will only be reserved during regular business hours listed on the sign. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Nippert to approve recommendation to move the “No Parking” signs to the north side of Dodge Street. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2025-04 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to no parking zones on the north side of Dodge Street from 4th Street to 7th Street. It was moved by Lindberg and seconded by Kroger that Ordinance No. 2025-04 now be read for the first time. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried and first reading of Ordinance No. 2025-04 was passed.

It was moved by Lindberg and seconded by Kroger to approve Deputy City Clerk and Full-time Administrative Assistant Job Descriptions. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2025-05 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to adult entertainment businesses. It was moved by Schaben and seconded by Lindberg that Ordinance No. 2025-05 now be read for the first time. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried and the first reading of Ordinance No. 2025-05 was passed.

Council member Jennifer Kelly arrived at 5:35 P.M.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 21st day of October 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Sharon Kroger, Jennifer Kelly.

PRESENT ELECTRONICALLY: Troy Schaben

ABSENT: Richard Petersen

The City Clerk presented the amended agenda. It was moved by Lindberg and seconded by Nippert to approve the amended agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 10-07-2025 Council meeting
- B. Claims List No.1348 in the amount of \$583,507.24
- C. HMU Sewer & Landfill Reconciliation Report for September 2025
- D. Sheriff's Statistical Report for September 2025

It was moved by Kroger and seconded by Kelly that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Mayor Christensen introduced Ordinance No. 2025-04 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to no parking zones on the north side of Dodge Street from 4th Street to 7th Street. It was moved by Nippert and seconded by Kroger that Ordinance No. 2025-04 now be read for the second time. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the second reading of Ordinance No. 2025-04 was passed.

Mayor Christensen introduced Ordinance No. 2025-05 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to adult entertainment businesses. It was moved by Kroger and seconded by Kelly that Ordinance No. 2025-05 now be read for the second time. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the second reading of Ordinance No. 2025-05 was passed.

It was moved by Lindberg and seconded by Kroger to Set a Public Hearing Date of November 4th, 2025 at 5:15 P.M. for the Proposed Name Change for JJ Jensen Park. Roll call vote: AYES: Lindberg, Nippert, Kroger, Kelly. NAYS: None. ABSTAIN: Schaben due to Monogram employment. Motion carried.

It was moved by Kroger and seconded by Kelly to approve Iowa DOT Title VI Certification, Assurance, and ADA Compliance documents. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve the street closing for Shelby County Chamber of Commerce & Industry for Harvest Fest on 10-25-2025 from 8:00 A.M. to 10-25-2025 at 3:00 P.M. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Lindberg to re-appoint Jenny Barnett to the Harlan Municipal Utilities Board of Trustees for a 6-year term expiring 11/20/2031. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. ABSTAIN: Kelly due to HMU employment. Motion carried.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

CITY OF HARLAN – HARLAN, IOWA – October 30, 2025

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in special session, in the Council Chambers at 12:00 o'clock P.M. the 30th day of October 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

ABSENT: Richard Petersen.

The City Clerk presented the agenda. It was moved by Schaben and seconded by Lindberg to approve the agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Kroger and seconded by Lindberg to receive and file minutes from the 10-28-2025 Personnel & Finance Committee meeting. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

During the discussion on the new fire truck, a council member raised concerns regarding storage capacity at the current fire station. It was noted that the proposed station expansion would address this issue, with the understanding that the expansion will incur additional costs beyond the purchase of the fire truck. Other options will be reviewed more thoroughly if the expansion isn't possible. It was moved by Schaben and seconded by Nippert to approve recommendation to sign the proposal to purchase a Pierce Mid-Mount Tower mounted on a Velocity Chassis from Reliant Fire Apparatus. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 4th day of November 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

PRESENT ELECTRONICALLY: Richard Petersen.

ABSENT: None

The City Clerk presented the agenda. It was moved by Nippert and seconded by Schaben to approve the agenda with the removal of item 4F. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 10-21-2025 Council meeting and 10-30-2025 Special Council meeting
- B. Claims List No. 1349 in the amount of \$259,880.25
- C. Renewal Application for MONSE, INC. DBA The Purple Door Class C Retail Alcohol License

It was moved by Lindberg and seconded by Kroger that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the public hearing regarding proposed name change for JJ Jensen Park. It was moved by Lindberg and seconded by Kroger to open the public hearing. Roll call vote: AYES: Petersen, Lindberg, Nippert, Kroger, Kelly. NAYS: None. ABSTAIN: Schaben due to Monogram employment. Motion carried. The public hearing was opened at 5:21 P.M.

No Oral or written objections were stated or filed.

It was moved by Nippert and seconded by Kroger to close the public hearing at 5:22 P.M. Roll call vote: AYES: Petersen, Lindberg, Nippert, Kroger, Kelly. NAYS: None. ABSTAIN: Schaben due to Monogram employment. Motion carried.

Council Member Lindberg introduced Resolution No 2619 – Resolution regarding the proposal to grant a license to Monogram Foods Loves Kids Foundation for naming rights to the sports complex and access road contained within JJ Jensen Park in the City of Harlan, Iowa. Council Member Petersen seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Kroger, Kelly. NAYS: None. ABSTAIN: Schaben due to Monogram employment. Motion carried and the Resolution was duly adopted.

Council Member Lindberg introduced Resolution No 2620 – Resolution to accept and approve FY2025 Annual Urban Renewal Report (AURR) for fiscal year ending June 30, 2025. Council Member Schaben seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Mayor Christensen introduced Ordinance No. 2025-04 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to no parking zones on the north side of Dodge Street from 4th Street to 7th Street. It was moved by Kroger and seconded by Schaben that Ordinance No. 2025-04 now be read for the third and final time. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the third reading of Ordinance No. 2025-04 was passed.

Mayor Christensen introduced Ordinance No. 2025-05 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to adult entertainment businesses. It was moved by Lindberg and seconded by Schaben that Ordinance No. 2025-05 now be read for the third and final time. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the third reading of Ordinance No. 2025-05 was passed.

It was moved by Nippert and seconded by Kroger to approve Acknowledgement of Support for IDHHS. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kelly and seconded by Schaben to receive and file minutes from the 10-31-2025 Insurance Committee meeting. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Schaben to approve recommendation to increase Dependent Care Annual Contribution from \$5,000.00 to \$7,500.00 effective January 1st, 2026 per the IRS. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger. NAYS: None. ABSTAIN: Kelly due to HMU employment. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

The Library Director presented her report.

Update was presented by the Shelby County Chamber of Commerce & Industry.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 18th day of November 2025. The meeting was called to order by Troy Schaben, Mayor Pro-Tem in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

PRESENT ELECTRONICALLY: Kyle Lindberg

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Petersen and seconded by Lindberg to approve the amended agenda. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor Pro-Tem asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 11-04-2025 Council meeting
- B. Claims List No. 1350 in the amount of \$61,704.10
- C. Sheriff's Statistical Report for October 2025

It was moved by Kroger and seconded by Nippert that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Council Member Lindberg introduced Resolution No. 2621 – Accept and Approve FY24/25 Annual Financial Report. Council Member Kroger seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Mayor Pro-Tem Schaben introduced Ordinance No. 2025-06 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to Snow Emergency Violations. It was moved by Lindberg and seconded by Kroger that Ordinance No. 2025-06 now be read for the first time. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the first reading of Ordinance No. 2025-06 was passed.

The City Administrator presented his report.

The Mayor Pro-Tem presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry, Harlan Municipal Utilities, and the Shelby County Sheriff's Department.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Troy Schaben, Mayor Pro-Tem

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 2nd day of December 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.

PRESENT ELECTRONICALLY: Kyle Lindberg

ABSENT: Richard Petersen

The City Clerk presented the agenda. It was moved by Nippert and seconded by Schaben to approve the agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 11-18-2025 Council meeting

B. Claims List No. 1351 in the amount of \$137,313.05

It was moved by Schaben and seconded by Lindberg that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Mayor Christensen introduced Ordinance No. 2025-06 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to Snow Emergency Violations. It was moved by Schaben and seconded by Kroger that Ordinance No. 2025-06 now be read for the second time. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the second reading of Ordinance No. 2025-06 was passed.

It was moved by Nippert and seconded by Kroger to approve Concrete Saw Shared Use Agreement with Harlan Municipal Utilities. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kelly to approve Atlantic Bottling Company, LLC Agreement. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Shelby County Sheriff's Department.

Mike Christensen was present to state his concern about the recent snow emergency.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 16th day of December 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger

PRESENT ELECTRONICALLY: Jennifer Kelly

ABSENT: None

The City Clerk presented the agenda. It was moved by Nippert and seconded by Lindberg to approve the agenda. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12-02-2025 Council meeting
- B. Claims List No. 1352 in the amount of \$375,963.20
- C. HMU Sewer & Landfill Reconciliation Report for October and November 2025
- D. Sheriff's Statistical Report for November 2025
- E. Harlan Fire Department Payroll 2025

It was moved by Schaben and seconded by Kroger that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. ABSTAIN: Petersen due to being a member of the Harlan Fire Department. Motion carried and the Consent Agenda items were approved and adopted.

Mayor Christensen introduced Ordinance No. 2025-06 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to Snow Emergency Violations. It was moved by Petersen and seconded by Lindberg that Ordinance No. 2025-06 now be read for the third and final time. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the third reading of Ordinance No. 2025-06 was passed.

Council Member Kroger introduced Resolution No. 2622 – Resolution setting public hearing date of 01-06-2026 at 5:15 P.M. on proposed sale of city property, 1708 6th Street. Council Member Schaben seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Council Member Lindberg introduced Resolution No. 2623 – Resolution approving Change Order No. 1 for Grandma B's Dream Playground. Council Member Nippert seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Petersen and seconded by Schaben to approve 2026 Sold Waste and Recyclables Hauler Licenses. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. ABSTAIN: Kroger due to family hauling service. Motion carried.

Council Member Schaben introduced Resolution No. 2624 – Resolution of Appreciation, Years of Service. Council Member Kroger seconded the motion. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Lindberg and seconded by Petersen to approve street closing for a car show on the Harlan square from 07/18/2026 at 8:00 A.M. to 07/18/2026 at 3:30 P.M. Roll call vote: AYES: Petersen, Lindberg, Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

City Council of the City of Harlan, Iowa December 18, 2025

The City Council met on Thursday, December 18, 2025, at 5:00 PM, in the City Council Chambers, 711 Durant Street, Harlan, Iowa, for a budget work session and for the purpose of hearing budget requests from department heads for FY26/27.

Present: Jay Christensen, Richard Petersen, Kyle Lindberg, Aaron Nippert,
Sharon Kroger at 5:23 P.M.

Absent: Troy Schaben and Jenney Kelly

Also Present: City Administrator Gervas Mgonja and City Clerk/Finance
Director Ashley Schleis

Mayor Christensen called the Budget Work Session to order.

Budget requests were made by:

- Superintendent Kelli Miller, for Veteran's Memorial Auditorium and C.G. Therkildsen Activity Center
- Wastewater Treatment Plant Superintendent Glenn Carlson for the WWTP Plant
- Superintendent Tim Miller for the City Facilities, Parks and Recreation, Pool, and Animal Control
- Street Superintendent Jeff Musich for the Street Department and Road Use Tax
- Fire Chief Roger Bissen, for the Fire Department
- Library Director Tara Painter, for the Library

There being no further discussion, the Work Session adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."